

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION  
FIRE AND EMERGENCY MEDICAL SERVICES AD-HOC COMMITTEE

MINUTES OF SPECIAL LAFCO MEETING

May 8, 2009

County Administration Building, Room 101  
Martinez, CA

1. Chair Helen Allen called the meeting to order at 10:00 a.m.
2. Present were Committee members Helen Allen, Chair, and David Piepho. Alternate Committee member Gayle Uilkema was present. Absent were Committee members Martin McNair and Alternate Don Tatzin.

Present were Executive Officer Lou Ann Texeira, Legal Counsel Silvano Marchesi, and Commission Clerk Kate Sibley.

3. Approval of the Agenda

Upon motion of Piepho, second by Uilkema, the agenda was adopted.

The chair welcomed visitors and asked audience members to introduce themselves.

LAFCO staff provided a brief overview of LAFCO's role and responsibilities, the Fire MSR and the Committee's charge.

Following Committee discussion and public comment, the committee reached consensus on the following items:

- A) Purpose and mission: To review the identified governance structure and sphere of influence (SOI) options and the MSR consultant's and LAFCO staff's recommendations with the fire agencies. Committee members also commented that this is an opportunity to educate agencies as to LAFCO's role, powers, and authority.
- B) Committee officers: Chair Allen named David Piepho as Vice Chair.
- C) Committee Member Attendance: As there are three members and two alternates, all meetings will be noticed publicly, given the potential for a quorum.
- D) Meetings with local agencies (audience, location, format, etc.): Every effort will be made to keep these special meetings informal, with free flowing discussion among committee members and interested parties. Public comment is welcome.
- E) Meeting Schedule: The next meeting will take place on Wednesday, May 20, from 9:00 a.m. to 12:00 noon. The focus of this meeting will be central County fire service providers: Contra Costa County FPD, Moraga-Orinda FPD, San Ramon Valley FPD. Invitations to attend and participate will be sent to the affected agencies, labor organizations, and other interested parties.

The meeting adjourned at 11:47 a.m.

**DRAFT**

Final Minutes Approved by the Commission on June 10, 2009.

AYES:

NOES:

ABSTAIN:

By \_\_\_\_\_  
Executive Officer